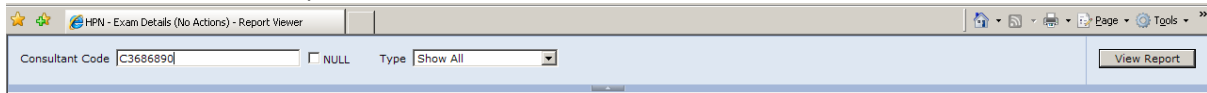


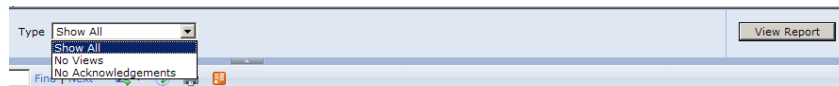
Radiology Reports Audit Tool

1. Click on the following link:
[http://bhhsqireports/ReportServer/Pages/ReportViewer.aspx?%2fLive%2fRadiology%2fHPN+-+Exam+Details+\(No+Actions\)&rs:Command=Render](http://bhhsqireports/ReportServer/Pages/ReportViewer.aspx?%2fLive%2fRadiology%2fHPN+-+Exam+Details+(No+Actions)&rs:Command=Render)
2. Untick the “Null” box
3. Enter Your GMC Number – suffixed by “C”
4. Click on “View Report”

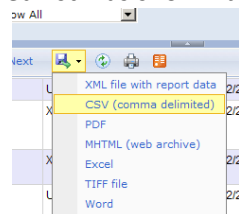


This will allow you to review the status of all examinations requested in your name
You may also choose to filter to those reports that have not been viewed at all, or those that have not been acknowledged

5. Select the appropriate dropdown
6. Click on “View Report”



You may also choose to export the filtered list – as shown below.



Having exported the list it is then possible to filter to exams that do need to be acknowledged (Autoreports are Marked as “X” in the “Acknowledged” column)